Friends of Heritage Square
Volunteer Application

Name:_____ Date: _____
Mailing Address: _____ City: _____ Zip:_____
Home Phone:_____ Work Phone: _____
Email:_____ Best time(s) to contact you?_____
Emergency Contact: _____ Phone:_____
Birthday (mo/day): _____ Hours per week currently working: _____
Where did your hear about our organization?: _____
Days you are available: ☐ Mon ☐ Tue ☐ Wed ☐ Thurs ☐ Fri ☐ Sat ☐ Sun ☐ Any
Times you are available: ☐ 10-2pm ☐ 10-12:15pm ☐ 2-4pm ☐ 5-8pm ☐ Anytime

We would appreciate the following information from you. This information will assist us in placing you in our program and will be used in case of emergencies. Thank you for your interest in becoming a Docent.

Please list briefly your work and or volunteer experience: _____
_____
_____
_____

Additional Skills: _____
_____

Education Level (circle last year completed): Grade 6 7 8 High 9 10 11 12
College 1 2 3 4 Grad 1 2 3 4

Physical limitations or other restrictions that might affect your availability for volunteer work:
_____
_____

Areas of Interest and/or expertise:

- ☐ History of Oxnard
- ☐ Architecture
- ☐ Family history
- ☐ Office work/support
- ☐ Publicity/Public Relations
- ☐ Tour Guide/Interpreting
- ☐ Historical Interpretation
- ☐ Historical Research
- ☐ Event Planning
- ☐ Carpentry
- ☐ Interior Design
- ☐ Board Member

(*Please elaborate on your additional interest or expertise on the back of this form)*

School Tour Program: **Tour Guide** yes____ no_____ **Hands-on Activities** yes____ no_____

Your position as a docent/volunteer:

You will be trained to give tours educating people about the houses and structures in Heritage Square, including the architecture and the history of Oxnard and how the houses relate to the city's rich pioneer roots. You will work with a **Mentor Docent** and shadow tours. You will be provided with a docent manual with background information, tour route and architectural backgrounds. Docents and volunteers are needed for the Saturday tour program, school tours, staffing special events such as community concerts or informational tables at various festivals, to create historical exhibits, conduct historical research and help interpret the importance of the Heritage Square houses as they relate to Oxnard's early history.

Please list two references: (can be employers, an organization, educational institution, do not include relatives)

Name: _____ Name: _____
Title: _____ Title: _____
Phone:_____ Phone: _____

Thank you, all information remains strictly confidential!

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